

## FULL DEMATERIALIZATION FORM FOR MIGRATION

Dear Customer,  
Kindly complete this form. This is to enable us to validate your record and process your request to serve you better.

To: The Registrar:

Name of Company

Instruction: Please fill out the form in CAPITAL LETTERS

Section 'B' is applicable only if certificate(s) is/are misplaced,

Please credit my account at Central Securities Clearing System (CSCS) with share possession or which might come into my possession in respect of my total holding(s) in this/this company.

### SECTION A:

Shareholder's Name:

SURNAME / MIDDLE NAME / FIRSTNAME

Address:

CITY OR TOWN / LOCAL GOVERNMENT AREA / STATE / COUNTRY

Tel.:

Registration ID No.

CSCS Investor's Account No.

CHN

Bank Name

Bank Account Name

BVN

Email

Name of Stockbroker

Stockbroker Code

Registrar Account Number

Authorized signature and stamp of stockbroker

Stockholder's signature

2<sup>nd</sup> signature (if applicable)

Affix  
Passport  
Photograph

Thumb Print

S/N	CERTIFICATE NO. (IF ANY)	UNITS

S/N	CERTIFICATE NO. (IF ANY)	UNITS

Company  
Seal

### SECTION B: INDEMNITY FOR MISPLACED, LOST OR DESTROYED CERTIFICATE(S)

I hereby request the Registrar to credit my account at Central Securities Clearing System (CSCS) with unit of shares not covered in my share certificate(s) details quoted in section 'A' above. The holdings are registered in my name, and the original shares/stocks certificate(s) has/have been misplaced, lost or destroyed or was never received. I hereby, with the Guarantor whose name hereunder appears, indemnify the said company and the Registrars against all claims and demands, money, Losses, damages, cost and expenses which may be brought against, or be paid, incurred or sustained by the said company and/ or the Registrars by reason or in consequence of the said certificate(s) having been misplaced, destroyed, lost or in consequence of a transfer being registered without surrender of the certificate(s) or otherwise whatsoever. I further undertake and agree that if the said Certificate(s) shall hereafter be found, to forthwith deliver up to the Registrars or their successors or assigns without cost, fee or reward.

S/N	CERTIFICATE NO. (IF ANY)	UNITS

Dated

D D M M 2 0 Y Y

Name:

Signature:

Joint (ii) (if applicable):

Joint (ii) (if applicable):

Company  
Seal

In the presence of:

Name:

Tel.:

Signature

Address:

This is to be executed by the shareholder's stockbroker, banker or insurance company.

On behalf of \_\_\_\_\_ plc, we hereby agree jointly and severally to keep the company and or the Registrar or other persons acting on their behalf fully and forever indemnified against all actions, proceedings, liabilities, claims, losses, damages, costs and expenses in relation to or arising out of your accepting to re-issue to the above persons the shares/stocks, and to pay you on demand, all payments, losses, costs and expenses suffered or incurred by you in consequence thereof or arising therefrom.

Authorised Signatory (1): \_\_\_\_\_ Authorised Signatory (2): \_\_\_\_\_



**Coronation Registrars, RC 126257**

9, Amodu Ojikutu Street Victoria Island, Lagos, Nigeria

**Website:** www.coronationregistrars.com; **Email:** info@coronationregistrars.com **Tel:** 01-2272570

CORONATION REGISTRARS LIMITED hereby disclaims liability or responsibility for any errors/omissions in any document transmitted electronically

## DATA PRIVACY STATEMENT

Coronation Registrars Limited of Plot 009, Amodu Ojikutu Street, off Saka Tinubu, Victoria Island Lagos State, Nigeria is the data controller under the Nigeria Data Protection Regulation.

Coronation Registrars Limited ("CRL", or "Coronation", "Us", "Our") will use the information you provide on this form and which we obtain from other sources (i.e. Central Securities Clearing System) in accordance with our Privacy Notice; <https://coronationregistrars.com/privacy/>

We will use information that we hold about you for the purposes of creating and maintaining shareholding registers, Process and keep you informed on the status of your shareholding, Communicating and administering our services and events (such as sending promotional materials, newsletters and other marketing communications), Providing customer support, managing our relationship with you, Verifying your identity and protecting against and preventing fraud and other unlawful activity, claims and other liabilities. For a full list of purposes and lawful basis, please see our Privacy Notice.

We may share the information about you and your dealings with us, to the extent permitted by law, for purposes of national security, and for the purpose of improving and providing our services to you. We may also disclose information about you with other member entities within the Coronation Group if we determine that such disclosure is reasonably necessary to enforce our terms and conditions or protect our operations or users. Additionally, in the event of a reorganization, merger, or sale we may transfer any, and all personal information we collect to the relevant third party. Some of these third parties may be located outside Nigeria, in which case we will take all reasonable steps to ensure that your personal information is treated securely and in accordance with our Privacy Notice and applicable data protection laws.

Kindly address all questions, comments and requests regarding data privacy to: Data Protection Officer: [dpo@coronationregistrars.com](mailto:dpo@coronationregistrars.com) or Tel: +234 (1)227 2570

## DECLARATION

I /We certify that all information provided in this form with all accompanying form is true and authentic.

## CONSENT

I/We hereby consent that my/our data may be processed by Coronation Registrars Limited and other authorized member entities within the Coronation Group for the purpose of maintaining shareholders registers and other purposes directly related to this.

SIGNATURE & DATE